

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON
APRIL 16, 2018.**

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Bob Foley, Town of Wainwright
Joan Green, Village of Irma
Jack Goodall, Village of Chauvin
Bill Lawson, M.D. of Wainwright

Also present – Corey Carlson, Administrator, and Deb Beare, Assistant Administrator acting as Recording Secretary.

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:04 p.m.

ADDITIONS TO THE AGENDA:

2018-47 Deanna Jackson moved to accept the agenda as presented, with the addition to New Business: 6. Code of Conduct, and 7. Reports from Convention. CRD

RESIDENT CLUB REPORT – as presented by Doreen Hill, President Resident Club
- Not too much to report as the Resident Club holds their meeting tomorrow.
- Request for outside entry doors to be left unlocked until 9 p.m. starting April 1st each year, rather than May 1st.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT:

2018-48 Jack Goodall moved that the outside entry doors be locked from 9 p.m. until 6 a.m., beginning April 1st each year, until September 30th. CRD

MINUTES OF THE MARCH 19, 2018 REGULAR MEETING

1. 2018-49 Joan Green moved to accept the minutes of the March 19, 2018 Regular Board meeting as presented. CRD

CORRESPONDENCE:

1. AB Seniors & Housing Budget – info only.
2. ASCHA – Budget 2018 summary – info only.
3. Lodge Annual Volunteer Appreciation Dinner – April 18/18. This Wednesday the annual volunteer luncheon will be held in the activity room. Deanna Jackson and Bob Foley volunteered to attend on behalf of the board.

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4. AB Labour – STEP Application decline – info only.
5. Chamber of Commerce Group Benefit Plan – 2018 renewal – info only.

BUSINESS ARISING OUT OF CORRESPONDENCE: none

OLD BUSINESS:

1. Fire Suppression Project – Administrator gave a synopsis of what has been happening with the project to date, and updated the board on the two outstanding change orders. One will be checked by the Project Manager at WSP to ensure the costs are reasonable.

BUSINESS ARISING OUT OF OLD BUSINESS:

2018-50 Joan Green moved to authorize the change in the work and approve the change to the contract price, in the amount of \$6,253.40, to provide for extra testing. CRD

NEW BUSINESS:

1. Quotations for blinds – Administration received two quotations for replacement blinds for the windows in the Martha Johnson Lounge, and in the main office, for a total of 10 windows.

2018-51 Bob Foley moved to accept the quotation from Carpet's West for blinds and installation, in the amount of \$2,581.11. CRD

2. Furniture replacement –

2018-52 Joan Green moved that administration obtain quotes for the replacement of furniture in the east kitchenette and library. CRD

3. MUA unit replacement program –

2018-53 Bill Lawson moved that administration obtain quotations for the replacement of two furnaces in mechanical room 2. CRD

4. Bus replacement –

2018-54 Bob Foley moved that administration obtain quotations for a suitable replacement bus for the Lodge. CRD

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5. OHS – Health & Safety Program Requirement – Info only.
6. Code of Conduct – info only.
7. Reports from Convention – info only.

2018-55 Deanna Jackson moved to add double room couple suite to the agenda. CRD

2018-56 Joan Green moved that administration investigate the cost of a double fire door installed between rooms 411 and 413. CRD

REPORTS – Administration / Maintenance / Activities:

2018-57 Bob Foley moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: *info only*

ACCOUNTS PAYABLE:

2018-58 Bill Lawson moved the accounts for the month of March, 2018, in the amount of \$91,602.52, be accepted and approved for payment. CRD

FINANCIAL REPORTS:

2018-59 Deanna Jackson moved to accept the financial report as presented. CRD


IN CAMERA: *none*

WALK ABOUT

ADJOURNMENT

2018-60 Bill Lawson moved to adjourn the meeting at 8:37 p.m. CRD

NEXT REGULAR MEETING – Monday, May 21, 2018 @ 7 p.m.


CHAIRPERSON Oscar Buck


RECORDING SECRETARY – Deborah Beare