

Wainwright, AB
December 16, 2019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON DECEMBER 16, 2019

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Joan Green, Village of Irma
Bill Lawson, M.D. of Wainwright
Bob Foley, Town of Wainwright

Absent: Jack Goodall, Village of Chauvin

Also present – Corey Carlson, Administrator, and Deb Beare, Assistant Administrator, acting as Recording Secretary.

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA:

2019-125 Joan Green moved to accept the agenda, with the additions of #5, Snow Removal, #6, BRL Bus, and #7, Board Recognition Plaque, to new business. CRD

RESIDENT CLUB REPORT - as presented by Doreen Hill, Resident Club President

-Doreen joined the meeting at 7:04 p.m. and gave her report on behalf of the Resident Club. Everyone in the Lodge is thankful for the home they have here, and feel it is the best place with wonderful management and staff. Doreen presented a Christmas card to the Board of Management and staff. She asked, on behalf of residents, if the valences in the Martha Johnson Lounge could have additional swags added to them, and she asked about the possibility of heated seats on the bus. Doreen departed the meeting at 7:08 p.m.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT

2019-126 Bill Lawson moved that Administration obtain a quotation from Interiors and Sew Much More for additional material to be added to the existing valences.

MINUTES OF THE NOVEMBER 18, 2019 REGULAR MEETING & NOVEMBER 18, 2019 ORGANIZATIONAL MEETING

2019-127 Deanna Jackson moved to accept the minutes of the November 18, 2019 Regular Board meeting as presented. CRD

2019-128 Joan Green moved to accept the minutes of the November 18, 2019 Organizational Meeting as presented. CRD

CORRESPONDENCE: none

BUSINESS ARISING OUT OF CORRESPONDENCE - none

**PAGE 2 – MINUTES OF THE REGULAR MEETING OF THE BOARD OF
MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE
BOARD ROOM DECEMBER 16, 2019**

2019-129 Bill Lawson moved to recess the Regular Meeting at 7:09 p.m. CRD

2019-130 Deanna Jackson moved the meeting in camera at 7:09 p.m. CRD

2019-134 Joan Green moved to resume the Regular Meeting at 7:36 pm. CRD

OLD BUSINESS:

1. Elevator Modernization Project (1976) Update – information only.

NEW BUSINESS:

1. 2020 Wage Review

2019-135 Bill Lawson moved to approve a 1% increase to all staff wages for 2020. CRD

2. Resident Application

2019-136 Joan Green moved to accept application of new resident, as per policy 3.2. CRD

3. Policy 5.1 Procedure in Case of Fire

2019-137 Bill Lawson moved to accept the amendments to Policy 5.1, Procedure in Case of Fire.
CRD

4. Policy 5.4 Procedure for Fan Out System

2019-138 Bob Foley moved to accept the amendments to Policy 5.4, Procedure for Fan Out
System. CRD

5. Snow Removal – information only.

6. BRL Bus – information only.

7. Board Recognition Plaque – information only.

REPORTS – Administration / Maintenance / Activities:

2019-139 Deanna Jackson moved to accept reports. CRD

BUDGET ACTION AND ACTION MOTION LIST: *info*

ACCOUNTS PAYABLE:

2019-140 Bob Foley moved the accounts for the month of November 2019 be accepted and
approved for payment in the amount of \$108,856.28. CRD

**PAGE 3 – MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT
OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM
DECEMBER 16, 2019**

FINANCIAL REPORTS:

2019-141 Joan Green moved to accept the financial report as presented. CRD

IN CAMERA: *none*

WALK ABOUT - *none*

ADJOURNMENT

2019-142 Deanna Jackson moved to adjourn the meeting at 8:01 p.m. CRD

NEXT REGULAR MEETING – Monday, January 20, 2020 @ 7:00 pm



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Deb Beare