

Wainwright, AB
February 20, 2018

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON FEBRUARY 20, 2018.

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Joan Green, Village of Irma
Jack Goodall, Village of Chauvin

Absent: Bill Lawson, M.D. of Wainwright
Bob Foley, Town of Wainwright

Also present – Corey Carlson, Administrator, and Deb Beare, Assistant Administrator, acting as Recording Secretary.

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:07 p.m.

ADDITIONS TO THE AGENDA:

2018-18 Joan Green moved to accept the agenda, with the addition of #11, 2018 Budget to New Business. CRD

RESIDENT CLUB REPORT - none

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT – none

MINUTES OF THE JANUARY 15, 2018 BUDGET PLANNING MEETING

2018-19 Jack Goodall moved to accept the minutes of the January 15, 2018 Budget Planning meeting as presented. CRD

MINUTES OF THE JANUARY 15, 2018 REGULAR MEETING

2018-20 Deanna Jackson moved to accept the minutes of the January 15, 2018 Regular meeting as presented. CRD

CORRESPONDENCE:

1. AB Seniors & Housing – 2018 Budget – info only.
2. Genesis AGM – March 19, 2018 – info only.
3. ASCHA Central Region Meeting – March 2, 2018 – Red Deer

BUSINESS ARISING OUT OF CORRESPONDENCE:

2018-21 Jack Goodall moved for any available board member to attend the Genesis reciprocal insurance exchange at the Shaw Conference Centre on March 19, 2018. If no one is available, a proxy will be assigned. CRD

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2018-22 Jack Goodall moved to authorize that any available Board Members and Administration attend the ASCHA Central Region Meeting being held March 2, 2018, in Red Deer. CRD

OLD BUSINESS

1. Fire Suppression Project – *Update to project was presented by Administrator.*

NEW BUSINESS:

1. Brian King Prof Corp. – 2017 Audit – Brian King presented the Battle River Foundation financial statements for the year ending December 31, 2017.

2018-23 Jack Goodall moved to accept the 2017 Audited Financial Statements as presented. CRD

2018-24 Joan Green moved to accept a four year contract, (2018-2021), with Brian King Professional Corporation. CRD

2. WSP - Change order 001 –

2018-25 Jack Goodall moved to authorize the change in the work and approve the change to the contract price, in the amount of \$550.00, for providing sprinkler head guards. CRD

3. WSP - Change order 002 -

2018-26 Deanna Jackson moved to authorize the change in the work and approve the change to the contract price, in the amount of \$45,552.20, for providing bulkheads in specified areas. CRD

4. WSP – Change order 003 –

2018-27 Joan Green moved to authorize the change in the work and approve the change to the contract price, in the amount of \$2950.23, for replacing recalled sprinkler heads. CRD

5. WSP – Change order 004 –

2018-28 Jack Goodall moved to authorize the change in the work and approve the change to the contract price, in the amount of \$23,226.20, for running new lines in specified areas. CRD

6. WSP – Karlen-Elecom – progress payment

2018-29 Deanna Jackson moved that the progress payment in the amount of \$250,602.14, be paid to Karlen-Elecom. CRD

7. WSP – Construction Management –

2018-30 Joan Green moved to approve the remaining scheduled time for Construction Management by WSP be allocated over the duration of the project. CRD

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8. Karlen-Elecom – quotes for sprinkler head testing vs replacement –

2018-31 Jack Goodall moved to authorize replacement of all sprinkler heads at a cost of \$7,797.38, plus GST, by Karlen-Elecom. CRD

9. Policy review – 6.4 Statutory Holidays; 6.8, Maternity Leave/Parental Leave – Amendments were made to Employment Standards effective January 1, 2018.

2018-32 Joan Green moved to update the Battle River Foundation policies 6.4, and 6.8, to reflect the changes made by Employment Standards legislation, effective January 1, 2018. CRD

REPORTS – Administration / Maintenance / Activities:

2018-33 Deanna Jackson moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: *info only*

ACCOUNTS PAYABLE:

2018-34 Jack Goodall moved the accounts for the month of January be accepted and approved for payment in the amount of \$356,922.93. CRD

FINANCIAL REPORTS:

2018-35 Joan Green moved to accept the financial report as presented. CRD

IN CAMERA - *none*

WALK ABOUT - *none*

ADJOURNMENT

2018-36 Deanna Jackson moved to adjourn the meeting at 7:55 p.m. CRD

NEXT REGULAR MEETING – Monday, March 19, 2018 at 7:00 p.m.


CHAIRPERSON – Oscar Buck


RECORDING SECRETARY – Deb Beare