

Wainwright, AB
May 21, 2018

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON
MAY 21, 2018.**

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Bob Foley, Town of Wainwright
Joan Green, Village of Irma
Jack Goodall, Village of Chauvin
Bill Lawson, M.D. of Wainwright

Also present – Corey Carlson, Administrator, and Deb Beare, Assistant Administrator acting as Recording Secretary.

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:02 p.m.

ADDITIONS TO THE AGENDA:

2018-61 Jack Goodall moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – none

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT – none

MINUTES OF THE APRIL 16, 2018 REGULAR MEETING:

2018-62 Joan Green moved to accept the minutes of the April 16, 2018 regular Board meeting.
CRD

CORRESPONDENCE:

1. Canada Summer Jobs – info only.

BUSINESS ARISING OUT OF CORRESPONDENCE: none

OLD BUSINESS:

1. Fire Suppression Project Update - *Update to project was presented by Administrator*
2. Karlen-Elecom Progress Payments 2 & 3

2018-63 Deanna Jackson moved that progress payment 2, in the amount of \$40,628.84, be paid to Karlen-Elecom. CRD

2018-64 Bob Foley moved that the progress payment 3, in the amount of \$130,718.37, be paid to Karlen-Elecom. CRD

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3. WSP Change Order M-006; Piping redesign changes

2018-65 Bill Lawson moved to authorize the change in the work and approve the change to the contract price, in the amount of \$61,366.70, for piping redesign changes. CRD

NEW BUSINESS:

1. Quotation for double door installation in suite

2018-66 Jack Goodall moved to accept the quotation from Wainwright Lumber Corporation for the double door installation in the 400 wing, in the amount of \$1020.00, plus GST. CRD

2. Quotation for furniture replacement

2018-67 Joan Green moved to accept the quotation from Holsag, for replacement furniture, in the amount of \$6,551.12, plus GST. CRD

3. Quotation for MUA replacement in Mechanical Room 2

2018-68 Deanna Jackson moved to accept the quotation from Vincor Heating and Air Conditioning, in the amount of \$25,200.00, plus GST, for replacement of MUAs in Mechanical Room 2. CRD

4. Quotation for bus replacement

2018-69 Bob Foley moved to approve the purchase of a 14 passenger bus for up to \$90,000.00. Two opposed. CRD

5. Kitchen cooler replaced

2018-70 Deanna Jackson moved to approve the purchase of a replacement kitchen cooler from Vincor Heating and Air Conditioning, in the amount of \$4,118.46, plus GST. CRD

6. Storage shed

2018-71 Bill Lawson moved to accept the quotation from UFA, in the amount of \$6,719.00 plus GST, for the purchase of a new storage shed. CRD

7. CCSA/WCB information session, June 19, 2018, Edmonton

2018-72 Joan Green moved that administrator Corey Carlson attend the CCSA/WCB information session, June 19, 2018, in Edmonton. CRD

8. Valence and Blind replacement

2018-73 Joan Green moved to accept the quotation from Interiors & Sew Much More, in the amount of \$3,912.00, plus GST, to cover all costs for valence and blind replacement in the Martha Johnson Lounge. CRD

REPORTS – Administration / Maintenance / Activities:

2018-74 Deanna Jackson moved to accept reports as presented. CRD

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BUDGET ACTION AND ACTION MOTION LIST: *info only*

ACCOUNTS PAYABLE:

2018-75 Bob Foley moved the accounts for the month of April, 2018, in the amount of
\$355,073.44, be accepted and approved for payment. CRD

FINANCIAL REPORTS:

2018-76 Deanna Jackson moved to accept the financial report as presented. CRD

IN CAMERA: *none*

WALK ABOUT - *none*

ADJOURNMENT:

2018-77 Jack Goodall moved to adjourn the meeting at 7:35 p.m. CRD

NEXT REGULAR MEETING – Monday, June 18, 2018 @ 7:00 pm



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Deborah Beare