

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON NOVEMBER 19, 2018.**

Members present: Oscar Buck, M.D. of Wainwright  
Deanna Jackson, Village of Edgerton  
Joan Green, Village of Irma, Alternate  
Bob Foley, Town of Wainwright  
Jack Goodall, Village of Chauvin

Absent: Bill Lawson, M.D. of Wainwright

Also present – Corey Carlson, Administrator and Deb Beare, Assistant Administrator acting as Recording Secretary.

**CALL TO ORDER:** Oscar Buck, Chairperson, called the meeting to order at 7:12 p.m.

**ADDITIONS TO THE AGENDA:**

2018-141 Joan Green moved to accept the agenda, with the addition of #7, Fire Alarm Annual Certification quotation from Battle River Electric, to New Business. CRD

**RESIDENT CLUB REPORT – none**

**BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT – none**

**MINUTES OF THE OCTOBER 15, 2018 REGULAR MEETING**

2018-142 Deanna Jackson moved to accept the minutes of the October 15, 2018 Regular Board Meeting as presented. CRD

**CORRESPONDENCE:**

1. Municipal District of Wainwright No. 61 – Board Representation – info only
2. Town of Wainwright – Board Representation - info only
3. Village of Irma – Board Representation - info only
4. Village of Edgerton – Board Representation – info only
5. ASCHA – Contribution of the Seniors Housing Sector to AB Economy Report – info only
6. Letter of Appreciation from visitor

**BUSINESS ARISING OUT OF CORRESPONDENCE:**

2018-143 Jack Goodall moved that administration receive permission from author of letter of appreciation, and investigate having it published in the local newspaper. CRD

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**OLD BUSINESS**

1. Fire Suppression Project update – info only

**NEW BUSINESS**

1. Rent increase

2018-144 Deanna Jackson moved rental rates remain the same for the 2019 year, without any increases.  
CRD

2. Boiler replacement 1999 mechanical room

2018-145 Jack Goodall moved to accept the quotation from Stafford Plumbing and Heating Ltd., for complete replacement of both boilers in the 1999 wing, in the amount of \$35,457, plus GST.  
CRD

3. AB Seniors & Housing – Capital Maintenance/Renewal Conditional Grant Agreement

2018-146 Joan Green moved for administration to sign and return the Capital Maintenance/Renewal Conditional Grant Agreement. CRD

4. Staff Gift Cards

2018-147 Bob Foley moved to give each staff a \$100 gift card for Christmas. CRD

5. Natural Gas outage planning – info

6. Administrator annual performance review in December - info

7. Fire alarm annual certification

2018-148 Deanna Jackson moved to accept the quotation from Battle River Electric Ltd., for the annual fire alarm certification, in the amount of \$1890, plus GST. CRD

**REPORTS – Administration / Maintenance / Activities:**

2018-149 Joan Green moved to accept the reports as presented. CRD

**BUDGET ACTION AND ACTION MOTION LIST: info only**

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**ACCOUNTS PAYABLE:**

2018-150      Bob Foley moved the accounts for the month of October 2018 be accepted as presented, in the amount of \$112,496.88, and approved for payment.      CRD

**FINANCIAL REPORT:**

2018-151      Deanna Jackson moved to accept the financial report as presented.      CRD

**IN CAMERA:** none

**WALK ABOUT:** none

**ADJOURNMENT**

2018-152      Jack Goodall moved to adjourn the meeting at 8:02 p.m.      CRD

**NEXT REGULAR MEETING – Monday, December 17 at 7:00 p.m.**

Wage review Meeting – Monday, December 17 at 7:00 p.m.

Budget Planning Meeting – Monday, December 17 at 7 p.m.



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Deb Beare