

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE MD OF WAINWRIGHT CONFERENCE
ROOM ON NOVEMBER 16, 2020.**

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Joan Green, Village of Irma, Alternate
Bob Foley, Town of Wainwright
Jack Goodall, Village of Chauvin
Bob Barss, M.D. of Wainwright

Also present – Corey Carlson, Administrator and Deb Beare, Assistant Administrator acting as
Recording Secretary.

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:17 p.m.

ADDITIONS TO THE AGENDA:

2020-116 Bob Barss moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – Deb presented information from the Resident Club October 21, 2020
meeting.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT – none

MINUTES OF THE OCTOBER 19, 2020 REGULAR MEETING

2020-117 Deanna Jackson moved to accept the minutes of the October 19, 2020 regular board
meeting as presented. CRD

CORRESPONDENCE:

1. Municipal District of Wainwright No. 61 – Board Representation – info only
2. Town of Wainwright – Board Representation – info only
3. ASCHA – info only

BUSINESS ARISING OUT OF CORRESPONDENCE: none

OLD BUSINESS

1. Elevator Modernization Project update – The pre-tender estimate came in at a cost of \$254,100.00.
WSP's engineering/consulting cost will be extra. The plan is to begin the project in May, 2021.

PAGE 2 – MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE MD OF WAINWRIGHT CONFERENCE ROOM ON NOVEMBER 16, 2020.

NEW BUSINESS

1. 2021 Rental Rates

- 2020-118 Jack Goodall moved rental rates for 2021 be increased \$30 per month in January, and \$30 per month in July. DEFEATED
- 2020-119 Joan Green moved rental rates for 2021 be increased by \$15 per month in January, and \$15 per month in July. CRD

2. Staff Gift Cards

- 2020-120 Bob Foley moved to give each staff a \$100 gift card for Christmas. CRD

REPORTS – Administration / Maintenance / Activities:

- 2020-121 Joan Green moved to accept the reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: info only

ACCOUNTS PAYABLE:

- 2020-122 Bob Foley moved the accounts for the month of October 2020 be accepted as presented, in the amount of \$85,014.33, and approved for payment. CRD

FINANCIAL REPORT:

- 2020-123 Bob Foley moved to accept the financial report as presented. CRD

IN CAMERA: none

WALK ABOUT: none

ADJOURNMENT

- 2020-124 Jack Goodall moved to adjourn the meeting at 7:49 p.m. CRD

NEXT REGULAR MEETING – Monday, December 21, 2020 at 7:00 p.m.

Wage Review Meeting – Monday, December 21, 2020 at 7:00 p.m.

Budget Planning Meeting – Monday, December 21, 2020 at 7:00 p.m.

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BATTLE RIVER
FOUNDATION BOARD OF MANAGEMENT HELD IN THE MD OF WAINWRIGHT
CONFERENCE ROOM ON NOVEMBER 16, 2020.**

Members present: Oscar Buck, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Jack Goodall, Village of Chauvin
Joan Green, Village of Irma
Bob Foley, Town of Wainwright
Bob Barss, M.D. of Wainwright

Also present – Corey Carlson Administrator, and Deb Beare, Assistant Administrator acting as Recording Secretary

CALL TO ORDER: Corey Carlson called the Organizational Meeting to order at 7:01 p.m.

1. ELECTIONS:

Election of Chairperson

Corey Carlson asked for nominations for the position of Chairperson.

Bob Foley nominated Oscar Buck for the position of Chairperson.

Called 2nd time. Called a third and final time.

2020-106 Jack Goodall moved nominations cease. CRD

Corey Carlson declared Oscar Buck as Chairperson. Oscar Buck accepted the position of Chairperson.

Election of Vice Chairperson

Oscar Buck, Chairperson, asked for nominations for the position of Vice Chairperson.

Bob Foley nominated Jack Goodall for the position of Vice Chairperson.

Called 2nd time. Called a third and final time.

2020-107 Joan Green moved nominations cease. CRD

Jack Goodall accepted the position of Vice Chairperson.

2. SIGNING AUTHORITIES:

2020-108 Bob Barss moved to remove William Lawson from the signing authority. CRD

PAGE 2 - MINUTES OF THE ORGANIZATIONAL MEETING NOVEMBER 16, 2020.

2020-109 Deanna Jackson moved the signing authority to represent the Foundation regarding financial matters be two board members, Bob Foley and Bob Barss, and two from administration, Corey Carlson and Deborah Beare. CRD

3. BANKING INSTITUTION:

2020-110 Jack Goodall moved Wainwright ATB Financial shall remain as the financial institution for the Foundation. CRD

4. AUDITOR:

Per Action Motion 2018-24, Brian King Professional Services will remain as auditor for the 2018, 2019, 2020, and 2021 annual audits. CRD

5. DATE OF MEETING:

2020-111 Jack Goodall moved the regular Board meetings remain the third Monday of each month, beginning at 7:00 p.m. CRD

6. BUILDING AND FINANCE COMMITTEE:

2020-112 Deanna Jackson moved that the Board of Management, as a whole, represents the building and finance committee. CRD

7. TRAVEL MILEAGE EXPENSES:

2020-113 Jack Goodall moved the travel expense rate for staff and board members attending day meetings or conventions remains \$100.00 per day, the rate for meetings or conventions that require an overnight stay remains \$300.00 per day, and the per diem rate for board members remains \$450.00 per day. The mileage expense rate is increased to .59 cents per km. CRD

8. GUEST ROOM & MEAL RATES

2020-114 Joan Green moved the rates for guest rooms and meal rates remain the same as the 2020 rates. CRD

ADJOURN:

2020-115 Joan Green moved to adjourn the Organizational Meeting at 7:11 p.m. CRD