

Wainwright, AB  
September 17, 2018

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE BOARD ROOM ON SEPTEMBER 17, 2018.**

Members present: Oscar Buck, M.D. of Wainwright  
Deanna Jackson, Village of Edgerton  
Bob Foley, Town of Wainwright  
Joan Green, Village of Irma  
Bill Lawson, M.D. of Wainwright  
Jack Goodall, Village of Chauvin

Absent: Corey Carlson, Administrator

Also Present - Deb Beare, Assistant Administrator, acting as Recording Secretary.

**CALL TO ORDER:** Oscar Buck, Chairperson, called the meeting to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA:**

2018-114 Jack Goodall moved to accept the agenda as presented. CRD

**MINUTES OF THE AUGUST 20, 2018 REGULAR MEETING:**

2018-115 Deanna Jackson moved to accept the minutes of the August 20, 2018 regular Board meeting. CRD

**CORRESPONDENCE:**

1. AB Seniors and Housing – Minister Sigurdson – Capital Maintenance Funding Approval – Information only.
2. ASCHA – Central Region Mtg – October 12, 2018, Red Deer

**BUSINESS ARISING OUT OF CORRESPONDENCE:**

2018-116 Joan Green moved to authorize that any available Board Members and Administration attend the ASCHA Central Region Meeting being held October 12, 2018, in Red Deer. CRD

**OLD BUSINESS:**

1. Fire Suppression Update – Assistant administrator updated the Board as per email from Engineer at WSP.

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**NEW BUSINESS:**

1. Karlen-Elecom progress payment #6: \$91,228.22

2018-117 Bill Lawson moved that the progress payment in the amount of \$91,228.22 be paid to Karlen-Elecom. CRD

2. Karlen-Elecom progress payment #7: \$36,605.74

2018-118 Bob Foley moved that the progress payment in the amount of \$36,605.74 be paid to Karlen-Elecom. CRD

3. Lift/Massage Chair purchase

2018-119 Deanna Jackson moved that the quotation from Armstrong's Home Furnishings for a replacement lift/massage chair in the amount of \$2096, plus GST, be accepted as presented, and that the chair be purchased. CRD

4. AFLCA – Training course, November 21 & December 18-19, 2018, Edmonton

2018-120 Joan Green moved that the Activity Coordinator attend the AFLCA re-certification course on November 21<sup>st</sup>, at a cost of \$150.00. CRD

2018-121 Jack Goodall moved that the Assistant Activity Coordinator attend the AFLCA Fitness course on December 18<sup>th</sup> and 19<sup>th</sup>, at a cost of \$190.00. CRD

5. Vacancies at Battle River Lodge – Joan Green asked that this be discussed, although not added as new business to the agenda. It was the consensus of the Board that the Assistant Administrator advertise through social media the vacancies available, and what the Lodge has to offer. Numbers are at 79 presently, with 4 moving in by the end of September. Chairperson Oscar Buck also asked that administration receive a quotation for a half page ad in the local newspaper, to have available for the October meeting. Also, the policy of room rentals for single and couple suites is to be made available in October.

**REPORTS – Administration / Maintenance / Activities:**

2018-122 Joan Green moved to accept reports. CRD

**BUDGET ACTION AND ACTION MOTION LIST: *info only***

**ACCOUNTS PAYABLE:**

2018-123 Bill Lawson moved the accounts, in the amount of \$244,399.85, be accepted and approved for payment. CRD

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**FINANCIAL REPORTS:**

2018-124 Jack Goodall moved to accept the financial reports as presented. CRD

**IN CAMERA:** none

**WALK ABOUT:** There was a tour of the activity and dining rooms to see the new LED lighting.

**ADJOURNMENT:**

2018-125 Jack Goodall moved to adjourn the meeting at 7:33 p.m. CRD

**NEXT REGULAR MEETING – Monday, October 15, 2018 @ 12:00 pm**

  
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CHAIRPERSON – Oscar Buck

  
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RECORDING SECRETARY – Deborah Beare